

**Board of Directors Meeting
Tuesday, July 23, 2024
4:45 p.m. – 7:00 p.m.
Virtual Via Zoom**

AGENDA

- I. Call to Order Debbie McBee, Chairperson
- II. Roll Call Debbie McBee, Chairperson
- III. Order and Approval of Agenda Debbie McBee, Chairperson
- IV. Public Comment Debbie McBee, Chairperson
- Public Comment is the appropriate time for individuals to address the Board of Directors by oral presentation concerning any subject that lies within the responsibility of the Agency.
 - Public Comment request cards will be available at the registration table and are to be presented to the Board Chairperson prior to the start of the meeting.
- V. Policy Committee (PC) Updates and Recommendations – Morgan Cardenas, PC Chairperson
- VI. Action Items - The following items will be presented for approval/disapproval:
- A. Board of Directors Meeting Minutes dated June 25, 2024
 - B. Ratifications:
 - 1. Warehouse Lease
 - C. Budget Adjustment and Request for Advance Approval
 - 1. Budget Realignment Early Head Start (ASR 46) BAR/RAA 43-516
 - 2. Budget Realignment Head Start (ASR 47) BAR/RAA 43-517
 - D. Organizational Chart Update
 - E. Personnel Policies and Procedures Updates 2024-2025
 - F. Accounting and Procurement Policies and Procedures Updates 2024-2025
 - G. Cost Allocation Plan 2024-2025
- VII. Reports
- A. Administrative Monthly Status – June 2024
 - 1. Program Updates – Latonda Williams, Executive Director
 - a. Health and Safety Screener Schedule
 - 2. Program Services – Danielle Watson, Assistant Director of Program Services
 - 3. Education and School Readiness – Gloria Mejia, Assistant Director of Educational Services
 - 4. Fiscal – Darryl Peters, Director of Finance and Business Operations
 - B. Governance – Debbie McBee, Board Chairperson
 - 1. Board Updates and Information
 - 2. Executive Committee Officer – Voting Results will be presented by Maggie Salas, Governance and Communication Specialist
- VIII. Presentation
- A. Child Outcomes Data 2023-2024 - Gloria Mejia, Assistant Director of Educational Services
- IX. Closed Session – Insurance Discussion
- X. Announcements and Upcoming Events
- A. August 27, 2024
 - 1. Policy Committee Meeting, Maizeland Center Auditorium, 9:30 a.m.
 - 2. Board of Directors Meeting, Virtual, 4:45 p.m.
- XI. Adjournment
- Supporting documentation is available upon request at the Administrative Office.*