

**Board of Directors Meeting  
Monday, December 16, 2024  
4:45 p.m. – 7:00 p.m.  
Virtual Via Zoom**

**AGENDA**

- I. Call to Order Debbie McBee, Chairperson
- II. Roll Call Debbie McBee, Chairperson
- III. Order and Approval of Agenda Debbie McBee, Chairperson
- IV. Public Comment Debbie McBee, Chairperson
- Public Comment is the appropriate time for individuals to address the Board of Directors by oral presentation concerning any subject that lies within the responsibility of the Agency.
- V. Policy Committee (PC) Updates and Recommendations – Ella Armes, PC Chairperson
- VI. Consent Agenda – The following Consent Agenda items will be considered for approval and/or adoption:
- A. Approval:
1. Board of Directors Meeting Minutes dated November 25, 2024
  2. Budget Adjustment and Request for Advance Approvals (BAR/RAAs)
    - a. Head Start Budget Realignment (ASR 23) 44-262
    - b. Early Head Start Budget Realignment (ASR 24) 44-263
    - c. Head Start Duration LCE (ASR 22) 44-246
  3. Dispute Resolution Policy and Procedure Revision – Arbitration
- B. Adopted:
- Administrative Monthly Status Reports for the Month End of November 2024
1. Program Updates – Latonda Williams, Executive Director
  2. Program Services – Gabriela Zamora, Interim Assistant Director of Program Services
  3. Education and School Readiness – Gloria Mejia, Assistant Director of Educational Services
  4. Governance – Debbie McBee, Board Chairperson
- VII. Presentation of the Single Audit 2023-2024 Report – Cynthia Aguiñaga, Vasin, Heyn & Company
- VIII. Action Items – The following items will be presented for approval/disapproval:
- A. Single Audit 2023-2024
  - B. Cancellation of Excessive Insurance Policy
- IX. Fiscal Report – Darryl Peters, Director of Finance and Business Operations
- A. Financial Report for the Month End of November 2024
- X. Governance Screener Update – Maggie Salas, Governance and Community Engagement Specialist
- XI. Announcements and Upcoming Events
- A. December 16, 2024 – Board of Directors Meeting, Virtual, 4:45 p.m.
  - B. December 23, 2024 – January 3, 2025 – Agency Closed for Winter Break
  - C. January 20, 2025 – Agency Closed in Observance of Martin Luther King, Jr. Day
  - D. January 27, 2025
    1. Policy Committee Meeting, Maizeland Center Auditorium, 9:30 a.m.
    2. Board of Directors Meeting, Virtual, 4:45 p.m.
- XII. Adjournment
- Supporting documentation is available upon request at the Administrative Office.*