

**Board of Directors Meeting  
Tuesday, September 24, 2024  
4:45 p.m. – 7:00 p.m.  
Virtual Via Zoom**

**AGENDA**

- I. Call to Order Debbie McBee, Chairperson
- II. Roll Call Debbie McBee, Chairperson
- III. Order and Approval of Agenda Debbie McBee, Chairperson
- IV. Public Comment Debbie McBee, Chairperson
- Public Comment is the appropriate time for individuals to address the Board of Directors by oral presentation concerning any subject that lies within the responsibility of the Agency.
  - Public Comment request cards will be available at the registration table and are to be presented to the Board Chairperson prior to the start of the meeting.
- V. Policy Committee (PC) Updates and Recommendations – Cesar Morales, PC Vice Chairperson
- VI. Action Items - The following items will be presented for approval/disapproval:
- A. Board of Directors Meeting Minutes dated August 27, 2024
  - B. Budget Adjustments and Request for Advance Approvals (BAR/RAAs)
    - 1. Budget Realignment for Head Start Basic/Head Start Duration/Early Head Start Basic/Early Head Start CCP (ASRs 14-17) BAR/RAA 44-143 through 44-145
  - C. Personnel Policies and Procedures Update Policy 202-1 Recruitment and Selection, Waiving Job Requirements
  - D. Board By Laws Update
- VII. Reports
- A. Administrative Monthly Status – August 2024
    - 1. Program Updates – Latonda Williams, Executive Director
      - a. Parent Handbook Addendum
    - 2. Program Services – Gabriela Zamora, Interim Assistant Director of Program Services
    - 3. Education and School Readiness – Gloria Mejia, Assistant Director of Educational Services
    - 4. Fiscal – Darryl Peters, Director of Finance and Business Operations
  - B. Governance – Debbie McBee, Board Chairperson
- VIII. Closed Session
- A. \_\_\_\_\_
- IX. Announcements and Upcoming Events
- A. October 16-17, 2024 – Policy Committee Training for Newly Elected Representatives, Maizeland Center Auditorium, 9:00 a.m.
  - B. October 18, 2024 – School Readiness Committee Meeting, via Zoom
  - C. October 21, 2024 – Finance Committee Meeting, 8:00 a.m., via Zoom
  - D. October 22, 2024
    - 1. Policy Committee Meeting, Maizeland Center Auditorium, 9:30 a.m.
    - 2. Board of Directors Meeting, Virtual, 4:45 p.m.
  - E. October 24, 2024 – All Staff Training 8:00 a.m.
- X. Adjournment
- Supporting documentation is available upon request at the Administrative Office.*