



**Plaza de la Raza Child Development Services, Inc.**  
13300 Crossroads Pkwy N., Suite 440, City of Industry, CA 91746  
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Posted:  
8/11/22

*Supporting documentation is available upon request at the Administrative Office. Persons with disabilities, who require special accommodations, should contact the Governance and Communication Specialist at least 72 hours prior to the meeting.*

**Board of Directors' Meeting - Teleconference**

**Wednesday, August 17, 2022**

**5:45 p.m.**

**AGENDA**

**Meeting ID: 896 2122 0268**

**Passcode: 891712**

- I. Call to Order Debbie McBee, Chairperson
- II. Roll Call Marek Glinski, Secretary
- III. Order and Approval of Agenda Debbie McBee, Chairperson
- IV. Public Comment Debbie McBee, Chairperson  
Submit Public Comment by email to Maggie Salas: [msalas@pdlr.org](mailto:msalas@pdlr.org)
  - Comment(s) must be received no later than 5:00 p.m. the day before the meeting.
  - Include your name, phone number, and specific topic.
  - Three minutes for each speaker will be granted.
  - Correspondence received will become part of the official record.
- V. Policy Committee (PC) Updates and Recommendations – Maria Riley, PC Chairperson
- VI. Presentation(s) of Candidate(s) to the Board of Directors
- VII. Closed Session
  - A. Approval/Disapproval: Candidate(s) to the Board of Directors
  - B. Legal Matters
- VIII. Action Items  
The following items will be presented for approval/disapproval by roll call:
  - A. Board of Directors Meeting Minutes
    1. July 20, 2022
    2. July 29, 2022 – Special Call
  - B. Budget Adjustment and Request for Advance Approvals (BAR/RAAs)
    1. Human Resources Consultant Contract for Head Start/Early Head Start (ASRs 10-11) BAR/RAAs 42-158 and 42-159
    2. COLA and Quality Improvement Funds for Staff Retention 2022-2023
  - C. Selection of Auditing Firm
  - D. Policies and Procedures
    1. Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA)
    2. Management Systems
  - E. Job Descriptions
    1. Business Operations Manager
  - F. Board Authorized Certification of Signatories – Addition of Signees
  - G. Finding that the state of emergency exists, which continues to affect Plaza's Board of Directors from meeting safely in person and re-authorizing remote teleconference meetings for the period of August 18, 2022, to September 22, 2022

IX. Reports

A. Administrative Monthly Status – July 2022

1. Executive Director - Program Updates
2. Program Services
3. Education and School Readiness
4. Fiscal

B. Governance

1. Board By-Laws – Addition to Executive Committee Signature Protocols

X. Announcements and Upcoming Events and Dates

A. September 5, 2022 – Agency Closed in Observation of Labor Day

B. September 16, 2022 – All Agency Staff Professional Development Day 8:00 a.m.

C. September 20, 2022– Policy Committee Meeting, Teleconference, 9:30 a.m.

D. September 21, 2022 – Board of Directors Meeting, Teleconference, 5:45 p.m.

XI. Adjournment