



**Plaza de la Raza Child Development Services, Inc.**  
13300 Crossroads Pkwy N., Suite 440, City of Industry, CA 91746  
Tel: (562) 776-1301

Posted: 3/10/22

*Supporting documentation is available upon request at the abovementioned address.*

**Board of Directors' Meeting**

Wednesday, March 16, 2022

5:45 PM

Meeting ID: 889 2378 6330

Passcode: 716403

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Order and Approval of Agenda
- IV. Public Comment  
Requests to address the Board should be emailed to Maggie Salas, Governance and Communication Specialist: salas@pdlr.org
  - Comment(s) must be received no later than 5:00 p.m. the day before the meeting.
  - Include your name, organization, phone number, and specific topic.
  - Three minutes for each speaker will be granted.
  - Correspondence receive will become part of the official record.
- V. Policy Committee Updates and Recommendations
- VI. Action Items - The members will be presented the following Action Items for their consideration for Approval/Disapproval:
  - A. Board Meeting Minutes dated February 16, 2022
  - B. Policy and Procedure - Staff Retention Stipend
  - C. Budget Adjustment and Request for Advance Approval (BAR/RAA) - Staff Retention Stipend (ASR 57) BAR/RAA 41-406
  - D. Los Angeles County Office of Education (LACOE) Signatory - Update
  - E. Bank Resolutions for Bank of the West, East West Bank, and Union Bank
  - F. Election of a Treasurer
- VII. Reports
  - A. Administrative Monthly Status - February 2022
    1. Executive Director - Program Updates
    2. Interim Administrative Management (IAM) - Update
    3. Program Services
    4. Education and School Readiness
    5. Fiscal - February 2022 - Financial Statements, Credit Card Charges, In-Kind, Meals and Snacks Served, Monthly Check Register
      - a. Budget Adjustment and Request for Advance Approval (BAR/RAA) - Transmittal for Changes in Operating Days (Spring Break) for Head Start/Head Start Duration/Head Start Duration/-Dosage II) Early Head Start/State Preschool (ASRs 52-56) BAR/RAAs 41-394 through 41-398
  - B. Governance
- VIII. Closed Session - Discussion of Pending Litigation
- IX. Announcements
  - A. March 31, 2022 - Agency Closed in Observation of Cesar Chavez Day
  - B. April 19, 2022 - Policy Committee Meeting - Teleconference, 9:30 a.m.
  - C. April 20, 2022 - Board of Directors' Meeting - Teleconference, 5:45 p.m.
- X. Adjournment

***Persons with disabilities, who require special accommodations, should contact the Administrative Office at 562-776-1301 at least 72 hours prior to the meeting***