



Plaza de la Raza Child Development Services, Inc.
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Posted:
8/11/22

Supporting documentation is available upon request at the Administrative Office. Persons with disabilities, who require special accommodations, should contact the Governance and Communication Specialist at least 72 hours prior to the meeting.

Policy Committee (PC) Meeting - Teleconference

Tuesday, August 16, 2022

9:30 a.m. – 12:00 p.m.

AGENDA

Members will participate via Zoom

Meeting ID: 850 2666 5684

Passcode: 321393

- I. Call to Order Maria Riley, Chairperson
- II. Pledge of Allegiance Noemi Arciniega, Parliamentarian
- III. Roll Call Eileen Reyes, Secretary
- IV. Order and Approval of Agenda Maria Riley, Chairperson
- V. Public Comment Maria Riley, Chairperson
- Submit Public Comment by email to Maggie Salas: msalas@pdlr.org
- Comment(s) must be received no later than 5:00 p.m. the day before the meeting.
 - Include your name, phone number, and specific topic.
 - Three minutes for each speaker will be granted.
 - Correspondence received will become part of the official record.
- VI. Action Items
- The Executive Committee will present the following item for approval/disapproval:
- A. Policy Committee Meeting Minutes
1. July 19, 2022
 2. July 29, 2022 – Special Call
- B. Budget Adjustment and Request for Advance Approvals (BAR/RAAs)
1. Human Resources Consultant Contract for Head Start/Early Head Start (ASRs 10-11) BAR/RAA 42-158 and 42-159)
 2. Cola and Quality Improvement Funds for Staff Retention 2022-2023
 3. Transmittal - Schedule I and K Changes for Head Start/State Preschool/Early Head Start Basic/Early Head Start CCP/LACOE CCTR (ASRs 13-17) BAR/RAAs 42-172 through 42-178
 4. Transmittal - Changes to Slot Allocation for Head Start Duration (ASR 18) 42-179
- C. Policies and Procedures
1. Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA)
 2. Management Systems
- D. Job Descriptions
1. Business Operation Manager
- E. Finding that the state of emergency exists, which continues to affect Plaza's Policy Committee from meeting safely in person and re-authorizing remote teleconference meetings for the period of August 17, 2022, through September 21, 2022
- VII. Reports
- A. Governance Updates
- B. Administrative Monthly Status – July 2022
1. Executive Director - Program Updates
 2. Program Services
 3. Education and School Readiness
 4. Fiscal
- C. Los Angeles County Office of Education (LACOE) Policy Council

VIII. Presentation

A. Career Development Initiative Pathways

1. Assistant Teacher Pathway, Tonya Omar, Head Start Child Development & Education Specialist
2. Family Development Credential and Community Health Worker Dual Certification Pathway, Lee Ho, Training & Technical Assistant Specialist

B. Child Outcomes – Gloria Mejia, Assistant Director of Educational Services and Center Operations

IX. Announcements

- A. August 17, 2022 – Board of Directors Meeting, Teleconference, 5:45 p.m.
- B. September 5, 2022 – Agency Closed in Observation of Labor Day
- C. September 14, 2022– PC Executive Committee Agenda Planning, Teleconference, 9:30 a.m.
- D. September 20, 2022– Policy Committee Meeting, Teleconference, 9:30 a.m. – 12:00 p.m.

X. Adjournment