

**Board of Directors Meeting
Monday, November 25, 2024
4:45 p.m. – 7:00 p.m.
Virtual Via Zoom**

AGENDA

- I. Call to Order Debbie McBee, Chairperson
- II. Roll Call Debbie McBee, Chairperson
- III. Order and Approval of Agenda Debbie McBee, Chairperson
- IV. Public Comment Debbie McBee, Chairperson
- Public Comment is the appropriate time for individuals to address the Board of Directors by oral presentation concerning any subject that lies within the responsibility of the Agency.
 - Public Comment request cards will be available at the registration table and are to be presented to the Board Chairperson prior to the start of the meeting.
- V. Policy Committee (PC) Updates and Recommendations – Ella Armes, PC Chairperson
- VI. Consent Agenda – The following Consent Agenda items will be considered for approval and/or adoption:
- A. Approval:
1. Board of Directors Meeting Minutes dated October 22, 2024
 2. Personnel Policy and Procedure Revision – Vacation /Annual Leave Policy: 401
- B. Adopted:
- Administrative Monthly Status Reports for the Month End of October 2024
1. Program Updates – Latonda Williams, Executive Director
 - a. LACOE Quarterly Report
 2. Program Services – Gabriela Zamora, Interim Assistant Director of Program Services
 3. Education and School Readiness – Gloria Mejia, Assistant Director of Educational Services
 - a. Infant and Toddler Environment Rating Scale (ITERS)
 4. Governance – Debbie McBee, Board Chairperson
 - a. Board Survey Data
- VII. Fiscal Report – Darryl Peters, Director of Finance and Business Operations
- A. Financial Report for the Month End of October 2024
- B. Review Audit Draft
- VIII. Governance Screener Update – Maggie Salas, Governance and Community Engagement Specialist
- IX. Announcements and Upcoming Events
- A. December 16, 2024
1. Policy Committee Meeting, Maizeland Center Auditorium, 9:30 a.m.
 2. Board of Directors Meeting, Virtual, 4:45 p.m.
- B. December 23, 2024 – January 3, 2025 – Agency Closed for Winter Break
- X. Adjournment
- Supporting documentation is available upon request at the Administrative Office.*