



**Board of Directors Meeting  
Monday, June 23, 2025  
4:30 p.m. – 6:00 p.m.  
Virtual Via Zoom**

**AGENDA**

- I. Call to Order Debbie McBee, Chairperson
- II. Roll Call Ruby Duron, Secretary
- III. Order and Approval of Agenda Debbie McBee, Chairperson
- IV. Public Comment Debbie McBee, Chairperson
  - Public Comment is the appropriate time for individuals to address the Board of Directors by oral presentation concerning any subject that lies within the responsibility of the Agency.
- V. Consent Agenda – The following Consent Agenda items will be considered for approval and/or adoption:
  - A. Approval:
    - 1. Board of Directors Meeting Minutes dated May 19, 2025
    - 2. Self-Assessment Continuous Quality Improvement Plan (C-QIP)
    - 3. Accounting Policy and Procedure – Updated
    - 4. Procurement Policy and Procedure – Updated
    - 5. Ongoing Monitoring Policies and Procedures
    - 6. ERSEA Policies and Procedures
  - B. Adopted:
    - 1. Self-Assessment Report
    - 2. Child Outcomes 2024-2025
    - 3. Administrative Monthly Status Reports for the Month End of April 2025
      - a. Program Updates – Latonda Williams, Executive Director
      - b. Program Services – Gabriela Zamora, Interim Assistant Director of Program Services
      - c. Education and School Readiness – Gloria Mejia, Assistant Director of Educational Services
      - d. Governance – Debbie McBee, Board Chairperson
- VI. Reports
  - A. Policy Committee (PC) Updates and Recommendations – Ella Armes, PC Chairperson
  - B. Financial Report for the Month End of May 2025 – Darryl Peters, Director of Finance and Business Operations
- VII. Announcements and Upcoming Events
  - A. June 30, 2025 – Last Day of Class for Early Head Start/Home Base/CCTR
  - B. July 4, 2025 – Agency Closed in Observance of Independence Day
  - C. July 7, 2025 – First Day of Class for Early Head Start/Home Base/CCTR
  - D. July 18, 2025 – School Readiness Committee Meeting, Virtual, 9:15 a.m.
  - E. July 21, 2025 – Finance Committee Meeting, Virtual, 7:30 a.m.
  - F. July 28, 2025
    - 1. Policy Committee Meeting, Maizeland, 9:30 a.m.
    - 2. Board of Directors Meeting, Virtual, 5:45 p.m.
- VIII. Adjournment