



Board of Directors

Program Governance



# Plaza de la Raza Child Development Services, Inc.

13300 Crossroads Pkwy. N., Suite 440, City of Industry, CA 91746

Tel. 562-776-1301 \* Fax: 562-463-1157

[www.plazadelarazacds.org](http://www.plazadelarazacds.org)

## BOARD OF DIRECTORS

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**Iveth Plascencia**  
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Member

## ADMINISTRATORS

**Dr. Sandra Gonzalez**  
Executive Director

**Vacant**  
Human Resources Officer

**Fil Santos**  
Assistant Director of  
Administration and Finance

**Gloria Mejia**  
Assistant Director of  
Educational Services and  
Center Operations

**Latonda Williams**  
Assistant Director of Program  
Services

Dear Prospective Board Member:

Plaza de la Raza Child Development Services, Inc. is recruiting community-minded professionals. It is an honor to extend an invitation for you to explore our organization. Your potential membership shall be a tribute to the Governance and Management of Head Start. Your expertise and valuable time will be a great contribution to pregnant mothers, children (zero to five years old), and families in the communities of which Plaza provides comprehensive services and early childhood education.

It is my distinct pleasure to introduce you to Plaza de la Raza Child Development Services, Inc. (Plaza). Our Head Start program is federally funded and operates under the auspices of the Los Angeles County Office of Education-Head Start and Early Learning Division. Additional portions of our program is state funded.

Plaza has been in operation since 1965 and is a 501(c)(3) community based service organization with learning centers and Family Child Care Providers centralized in the southeast part of Los Angeles County and northeast, southeast San Gabriel Valley. Our programs currently serves 1,200 Head Start children and Early Head Start infant and toddlers and their families.

Please take a few moments to review the attached information packet. If you feel that Plaza de la Raza Child Development Services, Inc. can offer personal and professional challenges, we encourage you to complete the enclosed application and return it to:

Plaza de la Raza Child Development Services, Inc.

13300 Crossroads Pkwy N., Suite 440

City of Industry, CA 91746

Attention: Dr. Sandra Gonzalez, Executive Director

Once your application is received, it will be vetted by an Executive Officer of the Board. Please refer to Section 4.06 - Membership Selection in the attached By Laws.

If, however, you are not interested in becoming a Board Member at this time, please forward the packet to an associate whom you would be able to recommend as having the commitment for oversight general responsibility for a quality program.

Thank you for your proposed interest and time.

Respectfully,

Maggie Salas

Governance and Communication Specialist

*The mission of Plaza de la Raza Child Development Services is to empower families to become self-sufficient by providing educational opportunities, support services and community resources.*



### MISSION

The mission of Plaza de la Raza Child Development Services is to empower families to become self-sufficient by providing educational opportunities, support services and community resources.

### HISTORY AND VISION

Plaza de la Raza Child Development Services, Inc. (PDLR) is a non-profit organization providing high-quality early education and comprehensive developmental services for children ages 0 – 5 years old and pregnant women from low-income families.

For over 35 years, Plaza de la Raza has helped improve the quality of life for the most vulnerable families in Los Angeles County. Plaza de la Raza is dedicated to breaking the cycles of inter-generational poverty by ensuring children have the skills to succeed in school and empowering parents to advocate for themselves and their children. We take pride in equipping our families with the necessary tools that will assist them in the years to come.

Plaza de la Raza is committed to fulfilling and advancing our mission of improving the lives of children and families in Los Angeles County. We look forward to your support and partnership, as we continue to elevate a whole child and family approach to our work.

PDLR Programs:

- Head Start (HS)
- Early Head Start (EHS)
- Early Head Start- Child Care Partnership (EHS-CCP)
- California State Preschool Program (CSPP)
- Child and Adult Care Food Program (CACFP)
- General Child Care

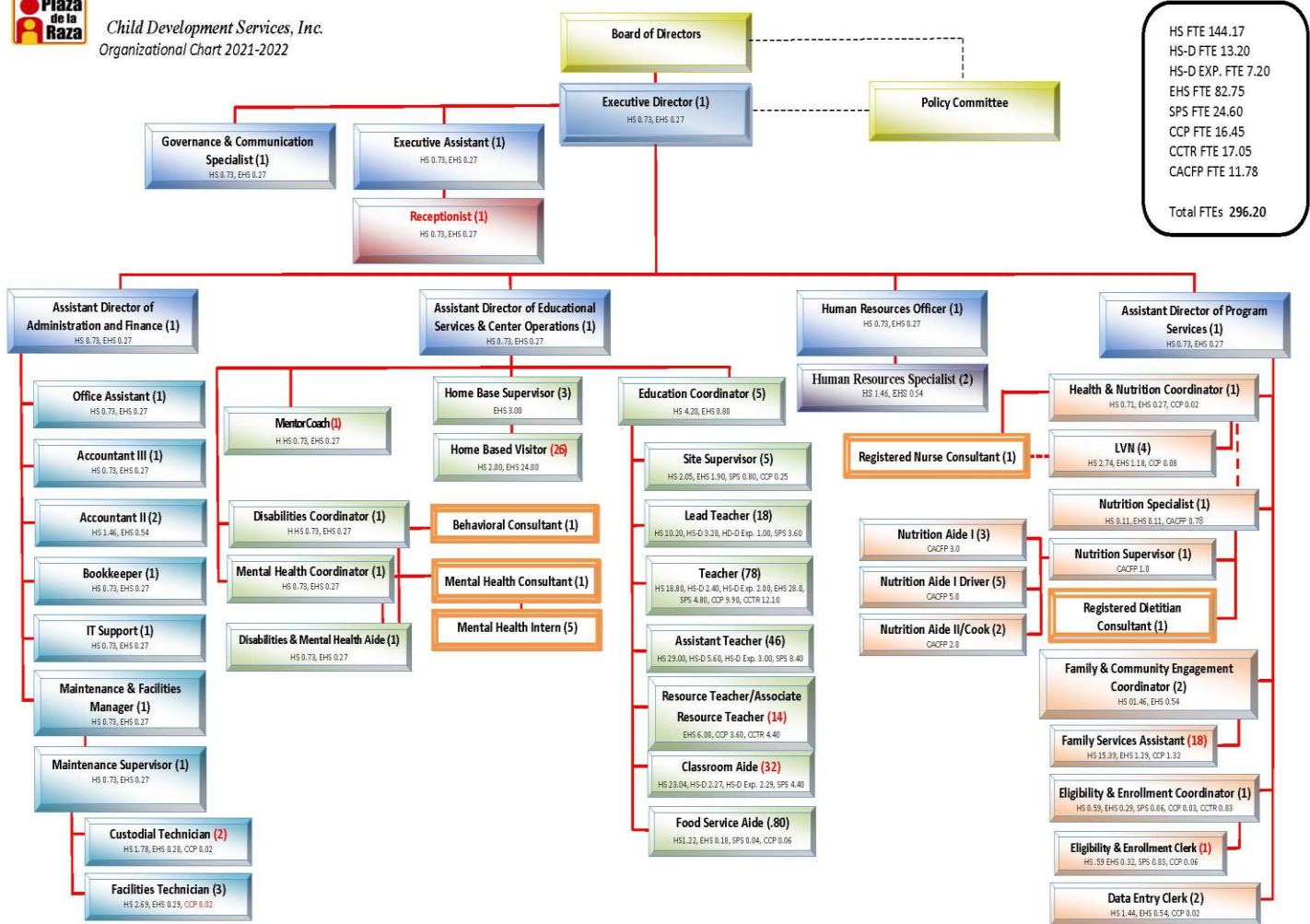


# Child Development Services, Inc.

## ORGANIZATIONAL CHART



Child Development Services, Inc.  
Organizational Chart 2021-2022



HS FTE 144.17  
HS-D FTE 13.20  
HS-D EXP. FTE 7.20  
EHS FTE 82.75  
SPS FTE 24.60  
CCP FTE 16.45  
CCTR FTE 17.05  
CACFP FTE 11.78  
  
Total FTEs 296.20



### BOARD COMMITMENT AND EXPECTATIONS

- ❖ Commit to serving a two-year term on Board of Directors, with the option to renew appointment every two years.
- ❖ Participate in one select committee (ie. Fiscal, Fundraising, or other) (*optional*)
- ❖ Attend nine (9) of the twelve (12) board of directors' monthly meetings. If absent, contact the Chairperson 48 hours in advance via text, email or phone.
- ❖ Attend two (2) of the twelve (12) Parent Policy Committee monthly meetings.
- ❖ Fundraise or give a minimum of \$1,200.00 a year for the organization.



**CALENDAR OF BOARD OF DIRECTOR MEETINGS 2021-2022**

Successful high-quality Head Start and Early Head Start programs are guided by committed governing bodies that understand and faithfully implement their roles as leaders and fiduciary agents.

Congress charges governing bodies of Head Start programs to include members with particular expertise to exercise specific oversight and leadership functions, and to create a governance system that includes an active role for the policy committee, whose membership includes parents, legal guardians and primary caregivers of children, enrolled in the program and community representatives.

The shared decision-making bodies meet virtually on a monthly basis.

Month	Policy Committee Meeting 9:30 a.m.	Board of Directors' Meeting 5:45 p.m.
<b>2021</b>		
July	20	21
August	17	18
September	21	22*
October	19	20
November	16	17
December	14*	15
<b>2022</b>		
January	18	19
February	15	16
March	15	16
April	19	20
May	17	18
June	21	22*



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[Plaza de la Raza Child Development Services, Inc.](https://www.facebook.com/Plaza.de.la.Raza)

