



**Plaza de la Raza Child Development Services, Inc.**  
13300 Crossroads Pkwy N., Suite 440, City of Industry, CA 91746  
Tel: (562) 776-1301

Posted: 12.16.17

*Supporting documentation is available upon request at the abovementioned address.*

**Board of Directors' Meeting - Special Call**

Friday, December 17, 2021

4:00 PM

Meeting ID: 848 3693 4296

Passcode: 370099

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Order of Agenda
- IV. Public Comment  
Requests to address the Board should be emailed to Maggie Salas, Governance and Communication Specialist: salas@pdlr.org
  - Comment(s) must be received no later than 5:00 p.m. the day before the meeting.
  - Include your name, organization, phone number, and specific topic.
  - Three minutes for each speaker will be granted.
  - Correspondence receive will become part of the official record.
- V. Closed Session
  - A. Discussion of Personnel Matters
  - B. Discussion of Interim Administrative Management (IAM) Procedure
- VI. Action Items - The members will be presented the following Action Items for their consideration for Approval/Disapproval:
  - A. Single Audit Final Report 2020-2021
  - B. Bank Resolutions for Bank of the West, East West Bank, Union Bank
  - C. Budget Adjustment and Request for Advance Approval (BAR/RAA)
    1. Targeted Funding for Head Start/Early Head Start/Duration/Duration II/EHS Expansion (ASRs 36-40 and 43-44) BAR/RAAs 41-288 to 41-292, 41-302 and 41-303
    2. Hiring Process for Key Personnel - Assistant Director of Administration and Finance (ASR 41) BAR/RAA 41-298
  - D. Interim Administrative Management (IAM) Procedure
- VII. Announcements
  - A. January 17, 2022 - Agency Closed in Observation of Martin Luther King Day
  - B. January 18, 2022 - Policy Committee Meeting - Teleconference, 9:30 a.m.
  - C. January 19, 2022 - Board of Directors' Meeting - Teleconference, 5:45 p.m.
- VIII. Adjournment

***Persons with disabilities, who require special accommodations, should contact the Administrative Office at 562-776-1301 at least 72 hours prior to the meeting***

***Mission Statement***

***The mission of Plaza de la Raza Child Development Services is to empower families to become self-sufficient by providing educational opportunities, support services and community resources.***